

PERSONAL HISTORY FORM FEDERAL JUDICIAL APPOINTMENTS

Office of the Commissioner for
Federal Judicial Affairs Canada



Commissariat à la
magistrature fédérale Canada

C O N F I D E N T I A L

FEDERAL JUDICIAL APPOINTMENTS PERSONAL HISTORY FORM

1. Complete the attached **Personal History Form**, **Authorization and Release Form** and **Background Check Consent Form**. The forms must be dated and signed. Do not write on the back of pages. A recent **photograph** is optional.
2. Provide any additional information which you believe useful. If the space provided in the Personal History Form is not sufficient you may supplement it by attaching additional numbered pages. A *curriculum vitae* can also be attached but not as a substitute for completing the form. While not required, letters of recommendation, if provided, will be included with your application for consideration by the Committee.
3. Remove this top page and return the completed Personal History Form and other material to:

Executive Director, Judicial Appointments
Office of the Commissioner for Federal Judicial Affairs Canada
99 Metcalfe St., 8th Floor
Ottawa, Ontario K1A 1E3
Telephone: (613) 992-9400
Toll free: 1-877-583-4266
Fax: (613) 941-0607

PLEASE NOTE

The Personal History Form and other material received will be submitted to the appropriate Advisory Committee in your province or territory which will assess your candidature and report its assessment to the Minister of Justice. **Each candidate will be notified of the date of his/her assessment following its completion by the Committee.** Assessments are valid for a period of two years, after which time a candidate may submit a new application for another assessment. **Committee assessments are confidential and are communicated to the Minister only.**

All information will be kept in confidence. The Advisory Committee consults widely, both within and outside the sources provided in this form, and in making enquiries will make every effort to maintain confidentiality. Given its wide consultations the Committee cannot however accept responsibility for any unauthorized disclosure of an applicant's name.

For security reasons, do not FAX or E-Mail this document

OCTOBER 2009

CONFIDENTIAL PERSONAL HISTORY FORM

Surname:

Given Names:

Date of Birth (D/M/Y):

Male

Female

Citizenship:

PLACE OF BIRTH

City:

Province/Territory (if applicable):

Country:

BUSINESS ADDRESS

Law firm or other:

Number, street, suite:

USE AS MAILING ADDRESS

City, prov./terr., postal code:

Telephone (area code & number):

Fax: area code & number:

RESIDENCE ADDRESS

Number, street, apt.:

City, prov./terr., postal code:

USE AS MAILING ADDRESS

Telephone (area code & number):

Fax (area code & number):

E-mail

Address:

Have you previously submitted your name for a federal judicial appointment? If so, please give the date and jurisdiction (province or territory) of your prior submission.

NO YES

Date:

Jurisdiction:

Currently member of the Bar of:

Since (D/M/Y):

Past or present membership in other Bars:

Dates of membership:

PRIMARY LOCATION AND JUDICIAL REGION OF YOUR PRACTICE OR OCCUPATION:

City or town:

Judicial Region:

CANDIDATE FOR

Select one province or territory only. Except for the territories, you must be a member of the bar of the jurisdiction for which you submit the form. If you wish to be a candidate in more than one province or territory, please submit a separate and complete Personal History Form for each province or territory.

ALBERTA	
Court of Appeal	
Court of Queen's Bench	

BRITISH COLUMBIA	
Court of Appeal	
Supreme Court	

MANITOBA	
Court of Appeal	
Court of Queen's Bench	
Court of Queen's Bench (Family Division)	

NEW BRUNSWICK	
Court of Appeal	
Court of Queen's Bench – Trial Division	
Court of Queen's Bench – Family Division	

NEWFOUNDLAND AND LABRADOR	
Supreme Court – Appeal Division	
Supreme Court – Trial Division	

NORTHWEST TERRITORIES	
Supreme Court	

NOVA SCOTIA	
Court of Appeal	
Supreme Court	
Supreme Court - Family Division	

NUNAVUT	
Nunavut Court of Justice	

ONTARIO	
Court of Appeal	
Superior Court of Justice	
Superior Court of Justice – Family Court	

PRINCE EDWARD ISLAND	
Supreme Court – Appeal Division	
Supreme Court – Trial Division	

QUÉBEC	
Court of Appeal	
Superior Court	

SASKATCHEWAN	
Court of Appeal	
Court of Queen's Bench	
And Court of Queen's Bench - Family Law Division	

YUKON	
Supreme Court	

FEDERAL COURTS*	
Federal Court of Appeal	
Federal Court	

TAX COURT OF CANADA*	
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*Please note that judges of the Federal Court, Federal Court of Appeal, or the Tax Court of Canada are required by statute to reside in the National Capital Region; accordingly, if you wish to be considered for either of these courts and you live outside the NCR, you will be required to move your residence. This represents a significant change in lifestyle for you and your family, and the impact of this requirement should be seriously considered before applying for these courts.

PLACE OF RESIDENCE

If appointed, I would be willing to reside:

Anywhere in the province or territory

ONLY IN (PLEASE BE SPECIFIC) :

In the National Capital Region (required for candidates for Federal Court, Federal Court of Appeal or Tax Court of Canada)

TRAVEL

If appointed, I would be willing to travel within the province or territory or within Canada, as required by the Chief Justice. (Please note that travel may be required more often for the Federal Court, the Federal Court of Appeal, or the Tax Court of Canada.)

YES NO

COMMENTS:

LANGUAGE(S)

Language(s) in which you are competent to hear and conduct a trial:

English French Other

COMMENTS:

OFFICIAL LANGUAGE OF PREFERENCE FOR CORRESPONDENCE:

English French

EDUCATION

Name of institution, years attended, degree/diploma and year obtained.

POSTGRADUATE:

LAW SCHOOL:

UNIVERSITY:

CONTINUING EDUCATION:

ACADEMIC AWARDS:

PROFESSIONAL AND EMPLOYMENT HISTORY

Please include a chronology of all work experience, **starting with the most recent** and showing employers' names and dates of employment.

LEGAL WORK EXPERIENCE

NON-LEGAL WORK EXPERIENCE:

PRACTICE AREAS IN THE LAST 5 YEARS:

OTHER PROFESSIONAL RESPONSIBILITIES, INVOLVEMENT IN PROFESSIONAL ASSOCIATIONS, TEACHING, PUBLICATIONS:

COMMUNITY & CIVIC ACTIVITIES

YOUR QUALIFICATIONS FOR JUDICIAL APPOINTMENT

This is your opportunity to present your qualifications for judicial appointment. Please describe the personal qualities, professional skills and abilities, and life experiences that you feel equip you for the role of judge.

PERSONAL & OTHER MATTERS

Where you answer yes, please provide a detailed explanation, using additional pages if required

Ever disciplined by a Law Society or other professional association or regulatory body? Are there currently any disciplinary actions or investigative measures being taken against you?

YES NO

Ever found guilty of a criminal or other offence by a court or tribunal? Are you currently defending a charge for such an offence?

YES NO

Are you involved in litigation in your own name, as plaintiff or defendant, at this time? If not, do you foresee commencing or defending any such litigation?

YES NO

Are you insolvent, in financial difficulties or subject to potential financial claims against you, your partners or any business you may have?

YES NO

Have you ever declared bankruptcy (if so, provide, all relevant information including the amounts involved, the list of creditors and the certificate of release)?

YES NO

Are you in arrears with taxes owed to a federal, provincial, territorial or municipal government?

YES NO

Are you in default of a family support obligation?

YES NO

Have you had any debilitating physical or mental health problems, including alcohol or drug problems, in the last 10 years?

YES NO

Is there anything in your past or present which could reflect negatively on yourself or the judiciary, and which should be disclosed?

YES NO

OPTIONAL

Given the goal of ensuring the development and maintenance of a judiciary that is representative of the diversity of Canadian society, you may, if you choose, provide information about yourself that you feel would assist in this objective. There is no obligation to do so.

REFERENCES

List a minimum of 6 **references**, both legal and non-legal, together with the information requested below for each. Please ensure that your references are aware that they *may* be contacted by the Committee regarding your application. (NOTE: Home telephone numbers are mandatory – unless your reference is a Judge.)

1. Name:

Occupation:

Address:

Business telephone:

Home telephone:

E-Mail: _____

2. Name:

Occupation:

Address:

Business telephone:

Home telephone:

E-Mail: _____

3. Name:

Occupation:

Address:

Business telephone:

Home telephone:

E-Mail: _____

4. Name:

Occupation:

Address:

Business telephone:

Home telephone:

E-Mail: _____

5. Name:

Occupation:

Address:

Business telephone:

Home telephone:

E-Mail: _____

6. Name:

Occupation:

Address:

Business telephone:

Home telephone:

E-Mail: _____

In addition to the above references, please list as well the **names and telephone numbers** of professional colleagues who are familiar with your work. Depending on the nature of your legal career, this could include judges before whom you have appeared, co-counsel or opposing counsel, lawyers, academics, government officials, business persons or other professionals who have an understanding of the nature of your work and who have had the opportunity to observe the application of your professional skills and abilities.

NOTE: Indicate here whether you authorize the Committee to consult your law partners or other close associates in addition to any that may be listed in this form.

YES NO N/A

ATTESTATION AND SIGNATURE

I, _____, attest to the veracity of the information provided in this
 (please print)

Personal History Form.

 (Candidate's signature)

 (Date)

REMINDER: Do not forget to include the completed **Background Check Consent Form** and appropriate **Authorization and Release Form** (s) to this application.